

RENT ARREARS/TERMINATION APPLICATION CONCILIATION AGREEMENT FORM

For their own business, personal and private reasons the parties agree in order to bring an end to these proceedings and to finalise the matters in dispute between them.
(where possible, a copy of this agreement will be given to each party when they sign it at the Tribunal)

<p>1. Use the back of this form or the blue conciliation agreement form if you wish.</p>
<p>2. The arrears of rent due by the tenant to the landlord are agreed at \$ due from/...../..... up to today.</p>
<p>3. The Tenant will pay these arrears: -</p> <p>1. Immediately, OR</p> <p>2. On or before...../...../....., OR</p> <p>3. By instalments of \$.....PW/PF first payment/...../....., OR</p> <p>4. By the following payments: \$..... on or before .../.../... And, \$..... on or before/...../..... and \$..... on or before .../.../... And, \$..... on or before/...../..... Failure to pay any instalment or payment on time will result in the whole of the balance outstanding becoming immediately due and payable</p> <p>The parties note if the Tenant does not comply with a Tribunal order to pay this money or if any one instalment or payment is late or not made, the landlord may register at the Local Court a certified copy of the Tribunal order for payment and immediately start enforcement proceedings to recover all the money still owing under that order.</p>
<p>4. The Tenant is to pay rent, presently \$..... PW/PF on the M, Tu, Wed, Th, F, Sa, Sun of each week/fortnight, next payment due/...../....., and once the arrears are paid in full, to continue to pay rent as required by the Residential Tenancy Agreement, always keeping it one / two weeks in advance.</p>
<p>5. If the tenant does not keep to this agreement the landlord may ask the Registrar to: -</p> <ol style="list-style-type: none"> 1. 're-list the application' for termination at the Tribunal at any time between today and up to/...../..... 2. To request the Tribunal to order the Tenants to vacate the premises, pay the arrears or for such other order to be made as the Tribunal decides.
<p>6. If any difficulty or problem arises to prevent the Tenant paying the arrears of rent on time in the future, the tenant will contact the Landlords agent to discuss the matter. The Landlords agents name and phone number is: Manage Australia (02) 8867 8900 The Tenants phone no is:</p>
<p>7. The tenancy agreement between the parties will end today and the tenant will vacate the premises on the/...../.....</p>
<p>8. From tomorrow, the tenant will pay an occupation fee of \$..... per day, being 1/7th of the weekly rent for each day of occupation of the premises after today. This fee will be paid on a weekly/fortnightly basis i.e. \$.....per week/fortnight, first payment on/...../.....</p>
<p>9. RENTAL BOND ORDER The Rental Bond Board is directed to pay:</p> <ol style="list-style-type: none"> 1. The landlord \$..... Of rental bond number..... 2. The whole bond plus interest of rental bond number..... 3. Any amount received is to be credited against any offer for payment of money made by the Tribunal 4. Any balance of the bond is to be paid to the tenant
<p>Signed: (Landlord) Date: / /</p>
<p>Signed: (Tenant/s) Date: / /</p>
<p>Signed: (Interpreter/s) Date: / /</p>

10. If the Tenant wishes to leave earlier than the vacating date above, the Landlord will have no objection provided the Tenant gives the Landlord.....days notice in writing before the new vacating date. The Landlord will then only require the occupation fee to be paid up to the new vacating date.

11. This Application is to be adjourned to a date to be fixed by the Registrar:

1. As soon as possible, OR
2. No before/...../.....; OR
3. After Weeks

To enable further settlement discussions to take place; to obtain advice; or for further arrangements to be made about payment of the rent arrears. If the matter is settled we will advise the Registrar before the next hearing date.
We are available to attend any day Monday to Friday except for.....

12. We have discussed the matter in conciliation and have agreed as above but are unable to reach agreement on

13. We have discussed the matter in conciliation today and are unable to reach any agreement.

14.

15.

Signed: (Landlord)	Date: / /
Signed: (Tenant/s)	Date: / /
Signed: (Interpretor/s)	Date: / /